

CONSTITUTION

The first constitution was made when the Band was formed as Hatfield Main Colliery Band. Since the closure of the pit the Band is now know as:-

Hatfield Band

1. New Name

Hatfield Band (sponsored by Powerfuel Hatfield and Hatfield Town Council).

2. Administration

Subject to the matters set out below the Band and its property shall be administered and managed in accordance with this constitution by members of the Committee.

3. Objectives

- a) To promote, improve, develop and maintain public education in and Appreciation of the art and science of Brass Band Music. In all aspects by the performance of public concerts and recitals, or by other ways of which the committee shall determine and discuss with the band personnel.
- b) Encourage young people to participate in such musical activities by Providing the facilities for anyone who may be interested in learning.
- c) To support local communities and their charities.....

4. Powers

The committee has the right to exercise the following powers:-

- a) To raise funds, invite and receive contributions, provided that all Activities conform to the relevant requirements of the law.
- b) To buy, or take lease or exchange any property necessary for the achievements and maintain and equip for use.
- c) Powers subject to any consent needed by law to sell, lease or dispose of all or any part of the property of the band.
- d) Powers subject to any consent required by law to borrow money and to charge all or any part of the property/equipment of the band with re-payment of the money so borrowed.
- e) To select members voted by the band at the annual general meeting For the correct position of Secretary: Chairperson: Vice Chair: Treasurer: and allow such members to provide payment for expenses.

- f) To co-operate with other voluntary bodies, bands and statutory Authorities operating in furtherance of the objectives or of similar Purposes and to exchange information and advise with them.
- g) To appoint and constitute such advisory committees as the committee may think fit.
- h) Power to do all such other lawful things that are necessary for the Achievement and the smooth running of the band.

5. **Membership**

The membership of the band shall be open to:

- a) People who would like to learn/play a brass or percussion instrument.
- b) Non playing members shall be those persons considered by the Committee as eligible so to be subject to nomination and seconding.
- c) Every member shall have one vote.
- d) The committee may unanimously and for good reason terminate the membership of any individual, provided that the person concerned has the right to be heard by members of the committee, accompanied by a friend, before a final decision is made. If the individual is deemed to be seen bringing the Band's name into disrepute, the Committee can cease the person's membership immediately

6. **Honorary Members**

At the Annual General Meeting of the band the members shall elect from Amongst themselves a Chairperson, Vice Chair, Concert Secretary, Contest Secretary, Band Manager, Librarian, Treasurer and Equipment Officer, who shall hold office from the conclusion of the meeting.

7. **Committee Members**

- a) A committee shall consist of a maximum of 9 members including the Officials.
- b) All members of the committee shall retire from office together on the commencement of the Annual General Meeting (AGM), all may be re-Elected or re-appointed.
- c) All proceedings of the committee shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.

8. Deselecting of Membership of Committee

- a) A member misses three consecutive meetings with no apology.
- b) Becomes incapable by reason of illness or injury of managing and administering his or her own affairs.
- c) Notifies the members of the committee he or she wishes to resign

9. Meetings and Proceedings of the Committee

- a) The committee shall meet once a month by a day and date decided upon at the previous meeting.
- b) The chairman shall chair the meeting, if unable to attend apologies Given the vice chair will chair the meeting.
- c) There must be a quorum before the meeting will take place. The Number for a quorum being 5.
- d) The matters shall be voted upon if necessary and the majority vote shall stand. In the event of a tie the chair person or, in the absence of Such, the vice chair will have the casting vote.
- e) Minutes of the meeting will be taken and kept for future reference.
- f) The committee may if necessary, for a sub-committee to discuss Certain items.
- g) The committee will deal with any grievance procedure which any Member of the band has.
- h) If a member of the band has a grievance he or she should inform a member of the committee and ask to attend a meeting when 'Any Other Business' is to be discussed.

10 Finances

- a) The treasurer of the band shall keep an updated book of accounts for both income and expenditure.
- b) Prepare annual statements to be accountable at the end of each year for yearly audit.
- c) Two out of three signatures shall be required for any cheques required. This shall be three members of the Committee.
- d) The funds shall be used for the 'Up Keep' of the Band I.e. music

(4)

Repairs, entry fee for contests, insurances, travel, and the conductor's Fees.

11. Fund Raising.

- a) Money from fund raising shall be also used for the 'Up Keep' of the band.

12 Property

The property of the band I.e. instruments, and uniforms will be signed for when acquired.

- a) All instruments including percussion, mutes, music stands
Uniforms, music and band personnel shall be insured.

13 Annual General Meeting

The Annual General Meeting of the band and the committee shall be held in January every year on the return of the accounts from the auditor.

- a) Ten days notice must be given prior to the AGM. All members of the band are invited to attend and other interested parties connected with the well being of the band.
- b) The meeting shall commence by appointing a new Chairperson.
- c) The minutes of the previous AGM is read accordingly. All Nominations of Officers are voted upon if necessary.
- d) Any member may discuss any item.
- e) At the conclusion of the AGM the 'New Committee' will hold A short meeting, setting a date for the next meeting.
- f) A quorum for the AGM shall be 50% of the current membership.

Committee
Hatfield Band